

FREEDOM OF INFORMATION ACT 2000

Information available from Buckland Parish Council under the model publication scheme - Adopted 13th May 2019

Information to be published	How the information can be obtained	Cost
Class1 - Who we are and what we do (Organisational information, structures, locations and contacts). This will be current information only		
Who's who on the Council and its Committees	Website: www.bucklandsurrey.net Hard copy – contact Clerk Email attachment – contact Clerk	Free Refer to p6 : Fees Free
Contact details for Parish Clerk and Council members	Website: www.bucklandsurrey.net Notice Boards (2) Parish Magazine Email: parishcouncil@bucklandsurrey.net	Free Free Free Free
Location of main Council office and accessibility details	No Parish Office. Parish Clerk is employed part-time and works from home. Written requests should be posted to Hill View, Old Road, Buckland, Betchworth, Surrey RH3 7DU.	
Staffing structure	Not applicable as Clerk is sole employee.	

Information to be published	How the information can be obtained	Cost
Class 2 – What we spend and how we spend it (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit)		
Annual return form and report by auditor	Website: www.bucklandsurrey.net Email attachment – contact Clerk Hard copy – contact Clerk	Free Free Refer to p6 : Fees
Finalised budget	Hard copy – contact Clerk Email attachment – contact Clerk	Refer to p6 : Fees Free
Precept	Website: www.bucklandsurrey.net Email attachment – contact Clerk Hard copy – contact Clerk	Free Free Refer to p6 : Fees
Borrowing Approval letter	Not currently applicable.	-
Financial Regulations	Website: www.bucklandsurrey.net Email attachment – contact Clerk Hard copy – contact Clerk	Free Free Refer to p6 : Fees
Grants given and received	Email attachment – contact Clerk Hard copy – contact Clerk	Free Refer to p6 : Fees
List of current contracts awarded and value of contract	Email attachment – contact Clerk Hard copy – contact Clerk	Free Refer to p6 : Fees
Councillors' expenses (no allowances)	Email attachment – contact Clerk Hard copy – contact Clerk	Free Refer to p6 : Fees