

BUCKLAND PARISH COUNCIL

Minutes of the Meeting held at 8pm on Monday 14th July 2014 in the Reading Room, Old Road.

Present: Cllrs Horden, Steed and Westwell, District Councillor Paul Potter and the Clerk.

1. Apologies for Absence and Appointment of Chair

- (64) Apologies and reasons for absence were accepted from Councillors Pryor, Day and Husband.
- (65) Apologies had also been received from County Councillor Helyn Clack and PC Dom Loraine.
- (66) In the absence of Cllr Husband, it was agreed that Cllr Westwell would Chair the Meeting.

2. Declarations of Interest

- (67) None.

3. Requests for Dispensations

- (68) None.

4. Minutes

- (69) Minutes of the Meeting held on 12th May 2014, were agreed. Cllr Westwell signed the minutes as a correct record.

5. Community Police Report

- (70) PC Dom Loraine had provided details of 5 crimes reported to have occurred in Buckland during the period from 12th May 2014 to 14th July 2014. One criminal damage offence, a road rage incident where a male kicked a car door; one drink driving offence when a male was found to be over the legal blood limit while driving and three incidences of making off without making payment for fuel at the Shell garage.

6. Open Forum

- (71) Council welcomed District Cllr Potter to the meeting of his second four year term as one of two District Councillors for Buckland.

7. Planning

New Planning Applications

- (72) MO/2014/0655: Erection of two storey side extension at 1 Tranquil Dale, Buckland. RH3 7E. No comment;
- (73) MO/2014/0701: Erection of a single storey garage extension (Renewal of planning permission MO/2010/0367) at Maybury Farm, Boxhill Road, Boxhill. KT20 7PH. No comment.
- (74) MO/2014/0766: Erection of single storey front extensions and single storey side and rear infill extensions. Insertions of 2 no. roof lights to both front and side (north east) elevation and 1 no. dormer window to side (south west) elevation, and roof lights to front and rear to create rooms in roof space. Insertion of roof balcony, bi-folding doors and 3 no. dormer windows to rear (east) elevation at Fraserwood, Boxhill Road, Box Hill, Tadworth. KT20 7PF; Letter issued to MVDC setting out objections to the inclusion of dormer windows, roof balcony and additional glazing at ground floor level and requesting the inclusion of conditions to minimise the potential impact of the approved development on the locality.

- (75) MO/2014/0768: Erection of single storey front extensions and single storey side and rear infill extensions. Insertions of 2 no. roof lights to both front and side (north east) elevation and 1 no. dormer window to side (south west) elevation, and roof lights to front and rear to create rooms in roof space. Insertion of bi-folding doors and 3 no. dormer windows to rear (east) elevation at Fraserwood, Boxhill Road, Box Hill, Tadworth. KT20 7PF; Letter issued to MVDC setting out objections to the inclusion of dormer windows and additional glazing at ground floor level and requesting the inclusion of conditions to minimise the potential impact of the approved development on the locality.
- (76) MO/2014/0821: Erection of new dwelling with associated parking and access at Beechwood, Dungates Lane, Buckland, RH3 7BD. **Action:** Clerk to submit a response asking MVDC to consistently apply its adopted policies when considering applications in Buckland and not to deviate from those policies when determining this application.

MVDC Planning Notifications

The following application, on which there will not be any consultation, was noted:

The following Local Planning Authority decisions were noted:

- (77) MO/2014/0522: Erection of single storey rear extension and front porch and insertion of 1 No. dormer window to rear elevation. Erection of detached garage, workshop and greenhouse following removal of existing outbuildings at Old Kemps Farm, Rectory Lane, Buckland, RH3 7BL. Approved with conditions.
- (78) MO/2014/0580: Certificate of Lawfulness for a proposed development in respect of erection of single storey side extension at Pinebank, Reigate Road, Buckland, Betchworth, Surrey, RH3 7EB. Certificate of Lawfulness Issued.
- (79) MO/2014/0593: Erection of single storey front extension and detached garage at Pinebank, Reigate Road, Buckland, RH3 7EB. Approved with conditions.
- (80) MO/2014/0655: Erection of two storey side extension at 1 Tranquil Dale, Buckland. RH3 7E. Approved with conditions.
- (81) MO/2014/0701: Erection of a single storey garage extension (Renewal of planning permission MO/2010/0367) at Maybury Farm, Boxhill Road, Boxhill. KT20 7PH; Approved with conditions.

Planning Consultations

- (82) Minutes of the second meeting of the recently reformed **Buckland Liaison Group**, held on Friday 16th May 2014 had been published on the village website and displayed on the main Parish Council Notice Board. Representatives from Hanson, Buckland Estates, Surrey County Council, Buckland Parish Council and the Betchworth and Buckland Society are next due to meet on Friday 5th September 2014. Council resolved to issue a letter to SCC, as local minerals planning authority, to urge them to place all reasonable pressure on Hanson to produce an exit strategy that can be supported by all parties to thereby ensure a satisfactory conclusion to the mineral operations at both Park Pit and Tapwood Quarry. **Action: Clerk.**
- (83) It was noted that a Draft Housing Needs Survey Report had been issued by the Louise Williams, Surrey Community Action's Rural Housing Enabler. **Action:** Clerk to make the report available, for information, via a Parish Update.
- (84) MVDC had launched a follow up consultation to the Housing and Traveller Sites Plan Consultation undertaken during early spring. It was noted that while one additional site in Betchworth had been put forward for consideration, MVDC had stated that development on land immediately to the north of the railway crossing would be inconsistent with the Local Plan. It was further noted that no sites had been proposed in Buckland. No action required.

8. Finance and Risk Management

- (85) BDO had advised completion of the **2014 External Audit** and stated that no matters have come to their attention requiring any action on the part of the Parish Council. The Annual Return was presented to the Council and unanimously approved and accepted by those present. **Action:** Clerk to ensure the Notice of Conclusion of Audit is displayed on the Parish Notice Board for a period of two weeks.
- (86) It was noted that the National Association of Local Councils had published updated Model Financial Regulations. Council accepted Cllr Steed's offer to complete a first review of "revised draft regulations". **Action:** Clerk to provide "initial draft" to Cllr Steed for review and to circulate an "updated second draft" to all councillors ahead of September meeting.

Account Payments and Receipts

- (87) The following payments were approved:
- (i) Jennings Surfaces £1074.00 including £179.00 Vat,
Highways Localism – resurfacing of town footpath across the Green;
 - (ii) BDO LLP £120.00 including £20.00 Vat
2014 external audit
 - (iii) G Burley and Sons Limited £504.00 including £84.00 Vat,
6 cuts of the grass during May/June 2014;
 - (iv) Sheena Boyce £43.07,
Mileage £2.60, reimbursement for council running expenses £40.47
- (88) Approval was given for the Chairman to attend a SALC Networking Event on 25th September 2014 at a cost of £72.00 including Vat. **Action:** Clerk authorised to arrange for a cheque to be issued upon receipt of an invoice.
- (89) It was noted that :
- (i) A Highways Localism grant of £895.00;
 - (ii) War Memorial Trust grant of £410.00;
 - (iii) £37.50, representing the sale of a further 15 walk booklets;

had been credited to the Parish Council bank account.

9. Amenities

- (90) It was agreed to hold an Autumn Village Pond and Green "Tidy Up" Event on Sunday 21st September 2014. **Actions:** Clerk to confirm date to Simon Elson and all to recruit volunteers.
- (91) It was noted that information received about a Government funded initiative to install 50 Electric Vehicles rapid charger points across Surrey, Sussex and Kent had been made available to local businesses situated close to the A25.
- (92) It was noted that MVDC had completed a review of polling districts and the places used for polling during elections and that as the review is not proposing any change in Buckland that MVDC propose to continue using the Reading Room in 2015. No action required.

10. Highways, Transport and Rights of Way

- (93) It was noted that SCC Highways had recently advised they were in discussion with Sutton and East Surrey Water (SESW) who has informed SCC they need to carry out an extensive mains replacement programme along Pebble Hill Road, Betchworth. SCC had warned that Pebble Hill Road is likely to be closed to through traffic for a period of up to four months from 8th September 2014. SESW had since confirmed that SCC had granted a road closure and circulated draft Q&As for circulation to local residents. **Action:** All to review draft Q&As and highlight any residual queries and/or concerns to the Clerk by Tuesday 15TH July.

- (94) It was noted that the residents of Mint Cottage, Old Road had contacted Council to express concern about the speed of traffic in Old Road and the difficulties they experience accessing their driveway. The Clerk advised a response, prepared by Cllr Steed, that had included an offer from Cllr Steed to meet with the residents had been issued.
- (95) A link to the SCC Highways Consultations on a **Draft Local Transport Strategy and Forward Programme for Mole Valley** had been included in a Parish Update. While the Parish Council had acknowledged the consultation, no specific comments had been submitted.

Gatwick Airport

- (96) Gatwick Airport had launched a consultation on changes in noise contours; changes to or new noise preferential routes; and rotating respite options and defined a consultation area that had excluded parts of Buckland. **Action:** Clerk to submit a consultation response requesting all future consultation areas to extend to the top of the North Downs ridge.
- (97) Council reaffirmed its commitment to support a locally convened Public Meeting to provide an opportunity for residents to gain a better understanding of the issues and to encourage responses to the Airports Commission Consultation. The Clerk confirmed that County Cllr Helyn Clack had agreed to Chair a meeting that will be held jointly by Buckland PC, Betchworth PC, Brockham PC and The Betchworth and Buckland Society in Betchworth Memorial Hall on Tuesday 18th November 2014.
- (98) Council had received a letter from the recently formed “Gatwick Coordination Group” asking whether Council might issue a statement confirming its opposition to a second runway at Gatwick Airport. Council resolved to issue a statement of opposition as requested. **Action:** Clerk.

Redhill Aerodrome

- (99) District Cllr Potter confirmed he would be continuing as the Mole Valley representative serving on the Redhill Aerodrome Consultative Committee.

12. Forthcoming meetings

- (100) The **Parish Council** confirmed that the next Parish Council Meeting will be held on Monday 8th September 2014 at 8pm, in the Reading Room and that subsequent meetings will be held on 10th November 2014, 12th January 2015 and 9th March 2015.
- (101) Cllr Husband and the Clerk will attend a meeting of the **Buckland Liaison Group** on Friday 5th September 2014.
- (102) A meeting of the **Local Forum of Parish Councils** will be held in Newdigate on Thursday 16th October 2014.
- (103) Buckland hosts the next meeting of the **Dorking Rural Highways Forum** on Thursday 30th October 2014 in the Reading Room, Old Road. Cllr Steed and the Clerk to attend;
- (104) The next Annual Parish Meeting will be held on Monday 20th April 2015.

There being no other business the meeting closed at 9.20 pm.

Sheena Boyce, Clerk

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