

BUCKLAND PARISH COUNCIL

Minutes of the Meeting held at 8pm on Monday 8th July 2013 in the Reading Room.

Present: Cllrs Day, Horden, Husband and Westwell, District Councillor Paul Potter and the Clerk. County Councillor Helyn Clack attended for items 6-8. Buckland residents Mr. Jeremy Hodgson and Ms. Alison Bale attended for items 1-6.

1. Apologies for Absence

(71) Apologies and reasons for absence were accepted from Cllrs Pryor and Steed and District Cllr John Muggeridge.

2. Declarations of Interest

(72) Cllr Husband declared a pecuniary interest, in item 7 on the agenda, planning application MO/2013/0676 at Little Buckland Corner. It was agreed that Cllr Husband would remain in the room to hear Mr Hodgson, the applicant, address the meeting, would respond to any questions put directly to him by Cllrs Day, Horden and Westwell and would then retire from the room prior to any discussion taking place. It was agreed Cllr Day would Chair the meeting during Cllr Husband's absence.

3. Requests for Dispensations

(73) None.

4. Minutes

(74) Minutes of the Meeting held on 10th June 2013, were agreed. Cllr Husband signed the minutes as a correct record.

5. Community Police Report

(75) No-one from the local Police team attended the meeting.

6. Open Forum

(76) Cllr Husband welcomed Mr. Hodgson and Ms. Bale to the meeting. Mr Hodgson provided some background to the application and tabled information that would shortly be submitted to MVDC, by way of response to a letter that the Parish Council had issued to Nigel Husband (as agent for Mr Hodgson) and forwarded to the MVDC Case Officer. *Cllr Husband left the meeting and Cllr Day assumed the Chair.*

A discussion followed during which the reasoning underpinning the Parish Council's response was discussed and the potential for the applicant to respond to the points that had been raised was explained.

Cllr Husband was invited to return and the meeting resumed with him in the Chair.

7. Planning

New Planning Applications

(77) MO/2013/0676: Extension and conversion of existing former stables to form new residential dwelling at Little Buckland Corner, Reigate Heath, Reigate Road, Buckland. RH2 8QP. It was noted that an objection had been issued and that a response had also been sent to the applicant via his agent.

(78) MO/2013/0682: Removal of conservatory and erection of garden room to same dimensions at Rana, Old Road, Buckland. RH3 7DZ. No objection.

(79) MO/2013/0762: Listed Building Consent for alterations to open fireplace including removal of bressemer beam to allow installation of wood burning stove with new flue-liner and pot-cowling at Yewdells, Dungates Lane, Buckland. RH3 7BD. No comment required.

- (80) MO/2013/0768: Conversion of swimming pool building into residential dwelling with barn to be used for car parking; revision to application MO/2013/0275 at Maybury Farm, Boxhill Road, Boxhill, Tadworth. KT20 7PH. **Action:** No objection, provided the same conditions as were recommended by the Case Officer for MO/2013/0275 are applied together with an extra condition to limit the future use of the barn to its current intended use.
- (81) MO/2013/0773: Change of use of existing building within the garden of 'Beechwood' to a separate residential dwelling. (Resubmission of MO/2013/0475) at Beechwood, Dungates Lane, Buckland. RH3 7BD. **Action:** No objection.

MVDC Planning Decisions

The following Local Planning Authority decision was noted:

- (82) MO/2013/0836: Reduce 2 No. Lime trees (marked T1 and T2 on submitted plan) by 30%, thin by 20% and raise crowns to 5 metres. Reduce 1 No. Holly tree (T3) by 15%.at The Limes, Old Road, Buckland. RH3 7DU. No objection.

Planning Consultations

- (83) Surrey County Council (SCC): MO/2013/0855/SM: Construction of building of some 1,000 sqm for use as a minerals recovery facility (MRF) incorporating 200 sqm of ancillary office and staff facilities; the storage of skips and recovered materials; the creation of associated hardstanding; retention and use of an access and access road; the extension of, and surfacing of, an existing parking area; the creation of a new surfaced driveway and staff and visitor car park with an access from the existing car park, and associated landscaping and water management works, all on a site of some 2.4 ha without compliance with Condition 4 of planning permission MO/06/ 577 dated 10th July 2006 to enable the importation of municipal waste into the site for bulking up and transfer at J and J Franks Quarry, Quarry, Reigate Road, Betchworth, Surrey. **Actions:** Cllr Clack to establish whether this application is being driven by SCC and, if so, how it fits into the SCC Waste strategy. All councillors to feed points of concern to the Clerk to enable a response to be issued within the consultation period.
- (84) Surrey County Council SCC/2010/0136/SJ: Consultation for additional information submitted by the applicant, Hanson Quarry Products Europe Limited, relating to the planning application for Park Pit and Tapwood Quarry submitted in June 2010. While Council is aware that discussions between the parties continue this has not yet elicited a formal response from Natural England and Hanson has yet to submit a revised restoration plan for Tapwood Quarry. Accordingly it appears there is now a risk that this application will not be determined during 2013. **Actions:** Council asked Cllr Clack to establish, from the SCC officers what actions can be taken, and who needs to act to help progress this issue. Clerk to liaise with Cllr Clack.

Planning Policy Consultations

- (85) Council had replied to an invitation to contribute to a peer led review of the SCC Planning function and a newsletter had been circulated to update Councillors on the review's preliminary findings. It was noted that concerns that Council had expressed relating to a lack of electronic access to planning documents and consultation responses, the lengthy process prior to an application being determined and a lack of communication and stakeholder engagement during the application process all register as issues to be resolved. **Action:** Clerk to maintain watching brief.

8. Highways, Transport and Rights of Way

- (86) The Clerk reported that the last meeting of the Dorking Rural Highways Hub (attended by Cllr Steed and the Clerk) had been held on Thursday 13th June 2013. Legal advice from both SCC and SALC had prompted the parishes to revert to single parish initiatives. A bid for funding for a flail cut of the hedging alongside Old Road and for start up equipment to equip volunteers to clean road traffic signs in the village would shortly be submitted. **Action:** Cllr Steed and the Clerk to progress.

- (87) It was noted that press releases issued by GACC had been circulated to Councillors and included in Parish Updates.

Major Cycling Events

- (88) The Clerk had attended a meeting of Clerks with the MVDC Chief Executive at Pippbrook on Wednesday 5th June 2013. The meeting had been attended by Kevin Nash (**Ride London**) and Mark Davies (**Vachery Triathlon**) providing an opportunity for representations to be made to request earlier consultation with Parish Councils along the routes for future events. Detailed timings for the road closures and for the principal race route and for the diversions (in place to ensure back markers do not hold up the elite riders race that starts later in the day) were explained. This information had since been made public at recent drop in sessions. Information updates had been included in Parish Updates and, where editorial deadlines permitted, passed to the Parish Magazine editor.
- (89) The **Tour of Britain** will be passing through Mole Valley on Saturday 21st September 2013. A rolling road closure will operate along the route and full road closures will apply to sections which will host King of the Mountain climbs. Information will continue to be included in Parish Updates as it is released.
- (90) It was noted that no Councillor would be free to attend the meeting arranged by Abinger Parish Council on Monday 29th July 2013 to promote an earlier and more meaningful consultation with local communities during advance planning for major cycling events across Mole Valley. **Action:** Clerk to submit apologies.

Cllr Helyn Clack left the meeting.

9. Amenities

- (91) Preparations for the planned renovation of the **War Memorial** has continued. Orders for materials with a lead time have been placed and the craftsmen have been instructed. Kyle Perkins of Crown Courtyards, Cobham had provided Cllr Husband with an indicative start date towards the end of July.
- (92) Further maintenance had been undertaken to the **Floodlights to the Church** and these works had required the purchase of a replacement bulb for the steeple floodlight and a new photovoltaic cell.

10. Finance

- (93) The following **Accounts for Payment** were approved:

(i)	Travis Perkins	£2139.36	including £356.56 Vat
	Materials related to renovation of the Village War Memorial		
(ii)	BDO LLP	£120.00	including £20.00 Vat
	2013 external audit		
(iii)	J R Morris	£700.00	
	First half annual contract fee for cutting grass on village green		
(iv)	Lamps and Tubes Illuminations	£42.42	including £7.07 Vat
	Replacement and spare bulb for floodlight to church tower		
(v)	Screwfix	£11.19	including £1.86 Vat
	Replacement photocell for floodlights to the church		
(vi)	Sheena Boyce	£60.15	
	Salary adjustment £5.98, £7.54 mileage, £46.63 council expenses.		

- (94) It was noted that £135.00, representing the sale of a further 54 walk booklets had been banked.
- (95) BDO had advised completion of the **2013 External Audit** and stated that no matters have come to their attention requiring any action on the part of the Parish Council. The Annual Return was presented to the Council and unanimously approved and accepted by those present. **Action:** Clerk to ensure the Notice of Conclusion of Audit is displayed on the Parish Notice Board for a period of two weeks.

11. Feedback from other external meetings and events

- (96) Clerk reported that Cllr Pryor had attended the **Mole Valley Rural Crime Panel** on Wednesday 29th May 2013 where the key concern raised had been a perceived lack of consultation in advance of large cycling events. The meeting had provided an opportunity for local issues to be raised and for the police to provide feedback on the type and frequency of reported crime across Mole Valley. A copy of the minutes had been circulated to Councillors and a link to the recent Countrywatch newsletter had been provided on the village website.
- (97) Cllr Pryor had attended a **briefing from Kevin Hurley, Surrey's Police and Crime Commissioner**, on 11th June, arranged by the Society of Clerks. He advised Mr Hurley's key message had emphasised the use of webcasts and web updates to underpin his commitment to be as open as possible in his dealings with the Police.
- (98) Cllr Husband and Cllr Pryor, who had attended the **SALC Chairman's networking event** on Wednesday 12th June 2013 reported that they considered the day had been time well spent. A series of presentations had provided helpful topical updates on a range of issues and the keynote speaker, Nick Boles (MP and Planning Minister) had generated thought provoking discussion. **Action:** All councillors were encouraged to download the presentations now available on the SALC website and to forward any queries to Cllrs Pryor and Husband for comment/feedback.
- (99) Cllr Westwell had attended a **SESW briefing** and workshop on 25th June 2013, arranged as part of the consultation process for their **Draft 25 Year Water Resource Plan**. In the short term the focus will be on increasing the depth of water stored in Bough Beech reservoir and a combination of selective metering and increased efficiencies, longer term SESW are additionally considering the introduction of compulsory water metering, increasing the output from ground water extraction schemes and importing water from Thames Water. No action required.

12. Forthcoming meetings and events

- (100) The **Parish Council** confirmed that the next meeting will be held on Monday 9th September at 8pm, in the Reading Room and that subsequent meetings will be held on 11th November 2013, 13th January 2014 and 10th March 2014.
- (101) The 2014 **Annual Parish Meeting** will be held at 7.30pm on Monday 31st March 2014 in the Reading Room, Old Road.
- (102) Cllr Steed and the Clerk will attend a meeting of the **Dorking Rural Highways Forum** on Thursday 11th July 2013.
- (103) An invitation to send a representative to attend the first meeting of the newly established **Local Policing Board** to be held at Charlwood on Monday 15th July 2013 had been declined (and apologies given) as no-one was free to attend.
- Local Policing Boards are a means by which Kevin Hurley, Surrey's Police and Crime Commissioner is seeking to capture community concerns and influence the setting of police priorities. His intention is to hold meetings every two months at changing venues across the District to ensure all Mole Valley residents are provided the chance to have their say. The meetings will, wherever possible, be attached to existing community meetings, attended by the Mole Valley Neighbourhood Commander and Inspector Andy Rundle. The first meeting will include a presentation by Patrick McCord, Community Safety Partnership, on the work of the Mole Valley CSP.
- (104) Cllr Pryor will attend a meeting of the **Mole Valley Rural Crime Panel** on 18th September 2013.
- (105) The Chairman will host the next meeting of the **Local Forum of Parish Councils** on Wednesday 16th October 2013 in Buckland Reading Room.

There being no other business the meeting closed at 09.59pm.

Sheena Boyce, Clerk

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